

IPP Monitoring Implementation Checklist (FY 2021)

Use this checklist to verify that your LEA has implemented the requirements for IPPs.

LEA NAME:	
Application Number:	

INDIAN POLICIES & PROCEDURES

Policy 1 - An LEA must disseminate relevant applications, evaluations, program plans and information related to the LEA's educational program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations		
Y/N	Requirement	Notes/Page No.
	Does the LEA specifically describe <i>how</i> and <i>when</i> the application, evaluations, program plans and other information were distributed to the parents of Indian children and the tribes?	
	Does the LEA specifically state <i>when</i> the meeting to discuss the documents?	
	Did the LEA provide the documents within the specified timeframe in the IPP?	
	Does the overall description match the description of the procedures in the IPP?	
Policy 2 - Provide an opportunity for tribes and parents of Indian children to provide their views on the LEA's educational program and activities, including recommendations on the needs of their children and on how the LEA may help those children realize the benefits of the LEA's educational programs and activities. As part of this requirement, the LEA will –		
(i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and		
(ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.		
Y/N	Requirement	Notes/Page No.
	Did the LEA ask the tribe for its preferred method of communication?	
	Does the LEA describe <i>how and when</i> the LEA notified tribe and parents of Indian children of the opportunities to submit recommendations and comments?	
	Does the LEA describe the level of tribal and parental involvement in the consultation process?	
	Did the LEA have to modify its method and time of soliciting input if participation was low?	
	Does the implementation follow the procedures identified in the IPP?	

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Policy 3 - The LEA will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the LEA's educational program and activities. As part of this requirement, the LEA will:

(i) Share relevant information related to Indian children's participation in the LEA's educational program and activities with tribes and parents of Indian children; and

(ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Y/N	Requirement	Notes/Page No.
	Does the LEA describe the result of the equal participation analysis in educational programs and activities?	
	Does the LEA describe <i>which</i> programs were evaluated?	
	Does the LEA describe <i>how and when</i> it communicated the results of the evaluation with the tribes and parents of Indian children?	
	Were there any gaps in participation and if so, did the LEA takes the steps outlined in the IPPs to remediate the gaps?	
	Does the LEA specify when the meeting was held on the equal participation results?	
	Did the LEA provide the information within the specified timeframe described in the IPP?	
	Did the LEA follow the procedures in the IPP?	

Policy 4 - Modify the IPPs if necessary, based upon the results of any assessment or input described in §222.94(b)

Y/N	Requirement	Notes/Page No.
	Does the LEA describe <i>how and when</i> the LEA notified the tribe and parents of Indian children of the meeting to review the IPP?	
	When did the LEA provide a copy of the IPPs to tribes and parents of Indian children?	
	Does the LEA make any changes to the IPPs?	
	If the LEA made changes, when and how did the LEA notify the tribe and parents of Indian children of the changes?	
	Did the LEA follow the procedures in the IPPs?	

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Policy 5 - Respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.

Y/N	Requirement	Notes/Page No.
	Did the LEA receive any comments, concerns or recommendations through the consultation process?	
	If not, what did the LEA do to increase parental and tribal participation in the consultation process?	
	Did the consultation result in any changes to the IPPs?	
	When and how did the LEA provide written responses to the tribe and parents of Indian children?	
	Did the LEA follow the procedures in the IPP?	

Policy 6 - Provide a copy of the IPPs annually to the affected tribe or tribes.

Y/N	Requirement	Notes/Page No.
	Does the LEA describe <i>how and when</i> the IPPs were distributed to the tribe?	
	School Board Approval Date (Month/Day/Year)	
	LEA IPP Approval Date (Month/Day/Year)	