

# Impact Aid Grant System User Guide

## Section 7003 FY 2023 Applications and the Supplemental Impact Aid Flexibility Act

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The Supplemental Impact Aid Flexibility Act (Supplemental Flexibility Act) permits Section 7003 applicants the flexibility to use student count data from their final FY 2022 application on their FY 2023 application, or apply as usual, using student count data from the 2021-2022 school year.

***LEAs who have submitted the initial application but would like to take advantage of the Supplemental Flexibility Act will have the opportunity to amend their application after the regular application deadline of January 31, 2022. The amendment deadline is June 30, 2022.***

The table below lists the data elements required in the application and notes whether each data element is covered by the new flexibility to use student count data from the final prior year application.

A similar provision was in effect for the FY 2022 application, meaning that the student count information on your FY 2022 application may have student count data from the 2020-2021 school year or the 2019-2020 school year. Be sure that you have the supporting documents (source check or parent pupil survey forms) for the student counts from that survey; if your school district is selected for monitoring for FY 2023, we will ask for the documents that support the student count you will be using to determine your LEA's FY 2023 payment, whether from this school year or a prior school year. If the documents provided do not support the student count, we will adjust the student counts on every application that used survey data from that year (i.e. if your LEA is using survey data from the 2019-2020 school year, we will adjust student counts on the original FY 2021 application, FY 2022 application, and FY 2023 application).

An applicant may not “mix and match,” using some student count data from last year’s application and some data from the current year survey. As a result, an applicant must choose to apply using all of the data sources in Column A below or all of the data sources in Column B in the table below.

		COLUMN A	COLUMN B
	Covered Under the Supplemental Flexibility Act	Using the Supplemental Flexibility Act: Student count data from reviewed FY 2022 application	Using Standard Application Data Sources: Student count data from SY 2021-2022
Heavily Impacted Tax Rates	✗	Data for SY 2019-2020	Data for SY 2019-2020
First Day of School	✗	First Day of 2021-2022 SY	First Day of 2021-2022 SY
Survey Date	✓	Copy data from reviewed FY 2022 application	Data for SY 2021-2022
Average Daily Attendance	✗	State Attendance Ratio or SY 2020-2021 data	State Attendance Ratio or SY 2020-2021 data

		<b>COLUMN A</b>	<b>COLUMN B</b>
	<b>Covered Under the Supplemental Flexibility Act</b>	<b>Using the Supplemental Flexibility Act: Student count data from reviewed FY 2022 application</b>	<b>Using Standard Application Data Sources: Student count data from SY 2021-2022</b>
Housing Undergoing Renovation or Rebuilding		Copy data from reviewed FY 2022 application	Data for SY 2021-2022, if applicable
Survey Method(s)		Copy data from reviewed FY 2022 application	Data for SY 2021-2022
Expenditures for Children with Disabilities		Data for SY 2020-2021	Data for SY 2020-2021
Expenditures for Construction		Data for SY 2020-2021	Data for SY 2020-2021
Federally Connected Child Counts		Copy data from reviewed FY 2022 application	Data for SY 2021-2022
Indian Policies and Procedures or Waiver		Board Approved/Dated on or after February 1, 2021	Board Approved/Dated on or after February 1, 2021

**If the LEA chooses to use data from Column A, there is no requirement to complete a survey of Federally connected children during school year 2021-2022.**

**How to Find a Copy of Your LEA’s FY 2022 Application**

1. Log in to the IAGS. Select the LEAs button on the top blue menu.
2. Click on the name of your school district.
3. Select Applications (under the name of the district). Section 7002 applications will be listed on the page first, so you may need to scroll down to find your FY 2022 application for 7003. Click “view application” to see the final, reviewed application. The application you view on the Applications page has been reviewed by an Impact Aid analyst, who may have removed properties that are ineligible under the Impact Aid law, or fixed mistakes.

**If Your LEA is Using Student Count Data from the FY 2022 Application:**

1. On the first page, under the Membership and ADA section:
  - a. Enter your first day of school for the current school year (2021-2022).
  - b. Enter your survey date from the FY 2022 application. Do not worry about the warning message. It will disappear after checking the Supplemental Impact Aid Flexibility Act box.
  - c. Fill out the Housing Renovation contact information, if your LEA applied in FY 2022.
  - d. Copy the previous year membership (pre-filled) into the current year membership column.

- e. If **not** choosing your State Attendance Ratio, enter your LEA’s average daily attendance from school year 2020-2021 and provide the required supplemental documentation.
  - f. Check the Supplemental Impact Aid Flexibility Act box.
  - g. Choose the same survey instruments used for the FY 2022 application.
2. Fill out the rest of the first page in accordance with the regular FY 2023 application instructions. See [the table on page one and two](#), Column A if you are unsure which year’s data to use.
  3. Enter the Federally connected child counts exactly as they appear on [your LEA’s FY 2022 application](#). The properties will be pre-filled in the correct categories, but you will need to enter the student counts. (Tip: Instead of completing the application in an interview style, you may find it easier to skip forward to the final “review” page of the application, where all questions appear on one long page.)
  4. Fill out the rest of the application as you would normally, in accordance with the regular application instructions. See [the table on page one](#), Column A if you are unsure which year’s information to use. Don’t forget to complete the signature task after editing the application!

EXAMPLE: Highlighted below are the numbers from the FY 2022 application that you should copy over to your FY 2023 application if applying under the Supplemental Flexibility Act. These data are found under the **Membership and ADA** section as well as the section with Federally Connected child counts. If you check the box indicating that your school district is using the Supplemental Flexibility Act and any of these data do not match your FY 2023 application, your state analyst will be changing it.

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### Membership & ADA

First Day of School 📅 Aug 26, 2020

Survey Date 📅 Oct 5, 2020

Second Survey Date

Housing Renovation 📄 No

Attendance Ratio 📊 State Average Attendance Ratio

Attendance Ratio 📊 0.94361

Average Daily Attendance 📊 1,122

**Membership**

Total number of children enrolled in the preceding school year and the current school year on the respective survey date

Students	Preceding Year	Current Year
In Schools of the Applicant's District (do not include tuition-out children)	1,190	1,190
For whom tuition is received (tuition-in)	0	0
Subtotal	1,190	1,190
For whom tuition was paid (tuition-out)	0	0
For whom the applicant school district provided free public elementary or secondary education	1,190	1,190

Pursuant to the Impact Aid Coronavirus Relief Act, this LEA is filing an application for FY 2022 using data submitted on its FY 2021 application.

How did you collect information on the federally connected children in membership? 📄

- Survey Forms
- Source Check Forms
- Electronic Data Collection

### Indian Lands - C

Child Resides: Indian Lands

Property	Property Address	Total Children (incl. CWD) <span style="font-size: x-small;">📄</span>	Children with Disabilities (CWD) <span style="font-size: x-small;">📄</span>
Flathead Resv. - Specific Individual	Trust props approved from Fy 2019 Appl Polson, MT	188	35

Total Child Count: 188    Total CWD Count: 35

## **Webinars**

The Impact Aid Program Office is offering three “Ask an Analyst” sessions before the application deadline of January 31, 2022. The sessions on January 25, 26, and 27 have no agenda and are open to all application-related questions, including those concerning the procedures above. Go to [the webinar announcement page](#) on our website for the scheduled dates and times and the Microsoft Teams link. Registration is not required to attend these sessions.