Impact Aid Program Section 7003
Overview
Agenda

01 Important Dates
02 Survey/Forms
03 Applying for Impact Aid
04 Children Residing on Indian Lands Information
05 Other Special Information
06 Monitoring
07 Payments & Planning
The application will open in the Impact Aid Grant System (IAGS) the first week in December.

Applications must be submitted in IAGS by January 31.

If you miss the deadline, you can submit a late application with a 10% penalty.

You may make changes to your application until June 30.
Section 7003 – Payments for Federally Connected Children is a program that replaces lost local revenue due to the presence of a federal activity. For this program, payments are based on the number of eligible federally connected children in an LEA. The different kinds of children are referred to as “categories”.

<table>
<thead>
<tr>
<th>Student</th>
<th>Parent</th>
<th>Category</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resides on Federal property</td>
<td>Civilian who works on federal property in the LEA</td>
<td>A(i)</td>
<td>1.00</td>
</tr>
<tr>
<td>Resides on Federal property</td>
<td>Foreign military officer and accredited foreign gov’t official</td>
<td>A(ii)</td>
<td>1.00</td>
</tr>
<tr>
<td>Resides on Federal property</td>
<td>Is in U.S. Uniformed Service</td>
<td>B</td>
<td>1.00</td>
</tr>
<tr>
<td>Resides on Indian Lands</td>
<td></td>
<td>C</td>
<td>1.25</td>
</tr>
<tr>
<td>Does not reside on Federal property</td>
<td>Is in U.S. Uniformed Service</td>
<td>D(i)</td>
<td>0.20</td>
</tr>
<tr>
<td>Does not reside on Federal property</td>
<td>Foreign military officer and accredited foreign gov’t official</td>
<td>D(ii)</td>
<td>0.20</td>
</tr>
<tr>
<td>Resides in Low Rent Housing</td>
<td>Does not work on Federal property</td>
<td>E</td>
<td>0.10</td>
</tr>
<tr>
<td>Resides on Federal property</td>
<td>Civilian who does not work on Federal property (NOT LRH)</td>
<td>F</td>
<td>0.05</td>
</tr>
<tr>
<td>Does not reside on Federal property</td>
<td>Works on Federal property in same county as LEA</td>
<td>G(i)</td>
<td>0.05</td>
</tr>
<tr>
<td>Does not reside on Federal property</td>
<td>Works on Federal property in same state as LEA</td>
<td>G(ii)</td>
<td>0.05</td>
</tr>
</tbody>
</table>
Do You Have Enough Children?

BASIC ELIGIBILITY

3% or 400 children in ADA in these categories:

- Parent lives and works on federal property
- Parent is in the uniformed services
- Child lives on Indian lands
- Child lives in low rent housing

OR

F & G ELIGIBILITY

10% or 1,000 children in ADA in these categories:

- Parent lives on federal property (not low rent housing)
- Parent works on federal property
Section 7003 Process

- Select Survey Date
- Conduct Survey
- Compile Data
- Submit Application
  **In IAGS**
- IAP Screening
- Adjustments
- Field Reviews
- Amendments
- Property Reviews
- Receive Payment

7003 Novice Presentation
Step 1 – Surveying

Survey
Pick a day between the 4th day of school and January 30th to survey.

Pick Your Tool
Should you use a source check or a parent pupil survey form?

Send Your Forms Out
Send parent pupil survey forms to parents and source checks to certifiers.

Count Your Kids
Submit your application using your numbers.
Parent-Pupil Survey (PPS) Form

Forms are sent to the parents (emailed and/or home with the students) to complete. PPS forms work best for parents in the military or parents who work on federal property. It **DOES NOT** work well for children living on Indian lands or low rent housing.

Source Check Forms

This document includes all children in one category on one federal property. The LEA takes the form to a certifying official to have verify the information and certify it is correct. This form does not go to the parent and works best for children living on Indian lands or low rent housing.
All forms **MUST** include the following information:

- Signature of parent and date on or after survey date

- Pupil enrollment information
  - Name of pupil
  - Date of birth of the pupil
  - Name of public school and grade of the pupil
  - Complete address of pupil (no PO Boxes)
  - Name of federal property on which the child resides (if applicable)
Parent employment information (NOT active duty Uniformed Services)

- Name of the parent or guardian employed on Federal property
- Name of employer
- Name and complete address of the Federal property

Post Office boxes are not allowed.
Survey Forms – Uniformed Services

If the parent is a member of the Uniformed Services on active duty:
- Name of Parent
- Rank and Pay Grade of parent
- Branch of service of parent

If the parent is both an Accredited Foreign Government Official **AND** a Foreign Military Officer:
- Name of Parent
- Branch of Service
- Rank of Parent
- Foreign Government
# Sample Parent/Pupil Survey Form for Multiple Children

**Impact Aid Survey Form**

This information is the basis for payment to your school district of federal funds under the Impact Aid Program [Title VII of the Elementary and Secondary Education Act] and may be provided to the U.S. Department of Education of the school district's application for payment is audited. This form must be signed and dated for the school district to receive funds based on this information. All boxes must be filled in with complete information, if applicable.

## STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Student's Last Name</th>
<th>First Name and M.I.</th>
<th>Date of Birth</th>
<th>Grade</th>
<th>School Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home Address on the Survey Date (No P.O. Boxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

If the student lives on federal property, enter the name of the property:

<table>
<thead>
<tr>
<th>Name of Federal Property</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

## OTHER CHILDREN ENROLLED IN THE SCHOOL DISTRICT WITH THE SAME HOME ADDRESS AND PARENT/GUARDIAN

<table>
<thead>
<tr>
<th>Student's Last Name</th>
<th>First Name and M.I.</th>
<th>Date of Birth</th>
<th>Grade</th>
<th>School Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

## PARENT/GUARDIAN EMPLOYMENT INFORMATION: EMPLOYED ON FEDERAL PROPERTY

Enter information in this section regarding the parent/guardian with whom the student resides, if either person was employed on federal property or reported to work on federal property on the survey date. Enter the parent/guardian's name as it appears on the employer's payroll record:

<table>
<thead>
<tr>
<th>Parent/Guardian's Last Name</th>
<th>First Name and M.I.</th>
<th>Name of Parent/Guardian's Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Federal Property</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address of Federal Property</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

## PARENT/GUARDIAN EMPLOYMENT INFORMATION: ACTIVE DUTY UNIFORMED SERVICES

Enter information in this section regarding the parent/guardian if either person was on active duty in the Uniformed Services on the survey date. This does not include members of the National Guard activated for State service under Title 32:

<table>
<thead>
<tr>
<th>Parent/Guardian's Last Name</th>
<th>First Name and M.I.</th>
<th>Branch of Service</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

## PARENT/GUARDIAN EMPLOYMENT INFORMATION: FOREIGN MILITARY

Enter information in this section regarding the parent/guardian if either person was both an accredited foreign government official and a foreign military officer on the survey date:

<table>
<thead>
<tr>
<th>Parent/Guardian's Last Name</th>
<th>First Name and M.I.</th>
<th>Branch of Service</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Foreign Government</th>
</tr>
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By signing and dating this form, I am certifying that all typed and written information on this form is accurate and complete as of the survey date.

**Signature of Parent/Guardian:**

**Date:**

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Source Check Documents

- One document that groups children claimed by Federal property.
- Official signs to certify residence of family, employment of parent and land status.
- Certifying Officials include:
  - Parent’s employer
  - Housing official
  - Tax assessor
  - BIA official/Tribal official
- Source Check is **used in lieu of or in addition to** the parent-pupil survey form.
<table>
<thead>
<tr>
<th>Parent/Guardian Last Name</th>
<th>Parent/Guardian First Name</th>
<th>Address, Legal Description or Tract #</th>
<th>Trust &quot;T&quot; Restricted &quot;R&quot; (not Leased Restricted)</th>
<th>Student’s Last Name</th>
<th>Student’s First Name</th>
<th>Grade</th>
<th>IEP Date</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

**Total Children Claimed**: 0  CWD  0

**TRIBAL CERTIFICATION**
I certify that the students listed above resided on the trust or restricted parcels listed above on the survey date.

**LEA ENROLLMENT CERTIFICATION**
I certify that the students listed above were enrolled in this school system on the survey date.
Sample Forms
For Your Use

https://impactaid.ed.gov/resources/

- Sample Survey Form
- Sample Multiple Child Survey Form
- Sample Employed-On Source Check Form
- Sample Reside and Employed-On Source Check Form
- Sample Reside-On Category F Source Check Form
- Sample HUD Housing Source Check Form
- Sample Resided on Indian Lands Source Check Form
- Sample Employed on Indian Lands Source Check Form
- Sample Oklahoma Indian Tribal Housing Source Check Form
- Sample Resided on ANCSA Indian Lands Source Check Form (AK Only)
- Sample Employed on ANCSA Indian Lands Source Check Form (AK Only)
What Else Do You Count on the Survey Date

1. Total Membership
2. Tuition In Children
3. Tuition Out Children

Children the LEA pays another entity to educate – Tuition Out

Children the LEA receives – Tuition In

ABC School District

Tuition

10,000
Step 2 – Applying

01 Get access to IAGS and/or make sure your account is activated.

02 Start your application – training available at https://impactaid.ed.gov/training/.

03 Organize and enter your data in IAGS.

Visit http://impactaid.ed.gov to request access if you are a new Core User or to check access if you are an existing user.

Start your 7003 application.

Have your data on hand when completing your application.
Applying Cont.

04
Enter membership data first.

05
Enter federally connected membership data – make sure to include children with disabilities in the total.

06
One person will submit the application to the signatory. The signatory will sign and submit the application and assurances.
Types of Indian Lands

Trust and Restricted
Held in Trust by the US Government or restrictions placed on alienation and encumbrances.

ANCSA
Land conveyed under the Alaska Native Claims Settlement Act.

Public Lands
Is public land owned by the United States and designated for the sole use and benefit of individual Indians or Indian tribes.

OK Tribal Treaty
Land that is:
- Owned by an Indian Housing Authority
- Used for low income housing
- Located on tribal treaty lands
Special Requirements for LEAs Claiming Children Residing on Indian Lands

- Source Checks – Parent pupil survey forms do not work for Indian lands
  - BIA / Tribal Lands Status Certification
  - Tribal Certification - Residence
  - LEA enrollment certification
  - CWD Certification
- Indian Policies and Procedures or Waiver
Purpose of IPPs

- Ensure equal participation of Indian children in LEA’s education programs and activities.
- Improve communication and cooperation between LEA and Indian community.
- Involve parents and tribal officials in planning and developing education programs and activities.
- Six requirements for an IPP (see 34 CFR 222.91-94 for more information).
IPP Waivers

• A waiver must contain a voluntarily written letter that states:
  • The tribe is satisfied with the educational services provided by the LEA;
  • The LEA need not comply with 34 CFR §222.94;
  • The tribe was provided a copy of the regulations; and
  • The tribe understands the requirements that are being waived.

• The LEA must submit the waiver at the time of application.

• If waivers are not obtained from all tribes, the LEA must have IPPs for those tribes that have not signed a waiver.
Other Special Types of Information

- **Pre-K**: Can be claimed as long as not federally funded.
- **National Guard**: Must have copies of orders.
- **Low Rent Housing**: Source Check – must be certified by Public Housing Authority.
- **CWD**: Must keep a list of military connected children or children residing on Indian lands that had an IEP in place as of the survey date.
Monitoring

- On-site visit or documents uploaded through IAGS.
- Approximately 220 applications selected each year.
- Data reviewed and approved after you apply and before you are paid.
Monitoring Data

- Submit the source data to support the child counts
  - Survey Forms
  - Source Check Forms
  - Make sure all forms are signed

- Data to verify your membership and ADA
  - Membership Report

- To verify CWD expenditures
  - Annual Financial Report

- List of Children with IEP or ISFP dates claimed on the application
  - CWD List
  - List of Children with IEP or ISFP dates claimed on the application
Document Retention

Keep supporting documents for 3 years after the final payment for an application including:

- Source Data
- Membership / ADA data
- CWD List
- National Guard Orders
- Financial Reports
Payments and Planning

Multiple payments for multiple applications may happen in one LEA fiscal year. Payments for an application are generally as follows:

01 Initial Payment
50% Proration and $500 per WSU for CWD (October-December)

02 Interim Payment
90% Proration and $1150/WSU for CWD (March-May)

03 Final Payment
18-24 months after the initial payment and rates vary from year to year
Important Dates

Application Opens
Dec. 2022

The application will open in the Impact Aid Grant System (IAGS) the first week in December.

Application Deadline
Jan. 31, 2023

Applications must be submitted in IAGS by January 31.

Late Application Deadline
Apr. 1, 2023

If you miss the deadline, you can submit a late application with a 10% penalty.

Amendment Deadline
June 30, 2023

You may make changes to your application until June 30.
QUESTIONS?

Remember, when in doubt email your analyst.

• https://impactaid.ed.gov/iap_staff/
Resources

Phone: 202-260-3858
E-mail: Impact.Aid@ed.gov

Website: https://impactaid.ed.gov/

Impact Aid Program Listserv
7002:

7003:

IAP Resources: https://impactaid.ed.gov/resources/

Legislation, Regulations, and Guidance: