



SECTION 7003 OVERVIEW

Impact Aid Program



AGENDA

About Section 7003

Survey Forms

Applying for Impact Aid

Children Residing on Indian Lands Information

Other Special Information

Monitoring, Payments, & Planning



Section 7003:

Payments for Federally Connected Children

Replaces lost local tax revenue due to the presence of a federal activity.

Payments are based on the number of eligible federally connected children in a school district.



CATEGORIES OF FEDERAL CONNECTION

Student	Parent	Category	Weight
Resides on Federal property	Civilian who works on federal property in the LEA	A(i)	1.0
	Foreign military officer & accredited foreign gov't official	A(ii)	
	Is in U.S. Uniformed Service	B	
Resides on Indian Lands		C	1.25
<u>Does not</u> reside on Federal property	Is in U.S. Uniformed Service	D(i)	0.2
	Foreign military officer and accredited foreign gov't official	D(ii)	
Resides in Low Rent Housing	Does not work on Federal property	E	0.1
Resides on Federal property	Civilian who does not work on Federal property (NOT LRH)	F	0.05
<u>Does not</u> reside on Federal property	Works on Federal property in same county as LEA	G(i)	
	Works on Federal property in same state as LEA	G(ii)	



Important Dates

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**Early
Dec.**

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Deadline**

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DOES MY LEA HAVE ENOUGH CHILDREN TO QUALIFY?

Basic Eligibility

OR

F & G Eligibility

3% or 400 children in ADA in these categories:

- ① Parent lives and works on federal property – A(i)
- ② Parent is in the uniformed services - B
- ③ Child lives on Indian lands - C
- ④ Child lives in low rent housing - E

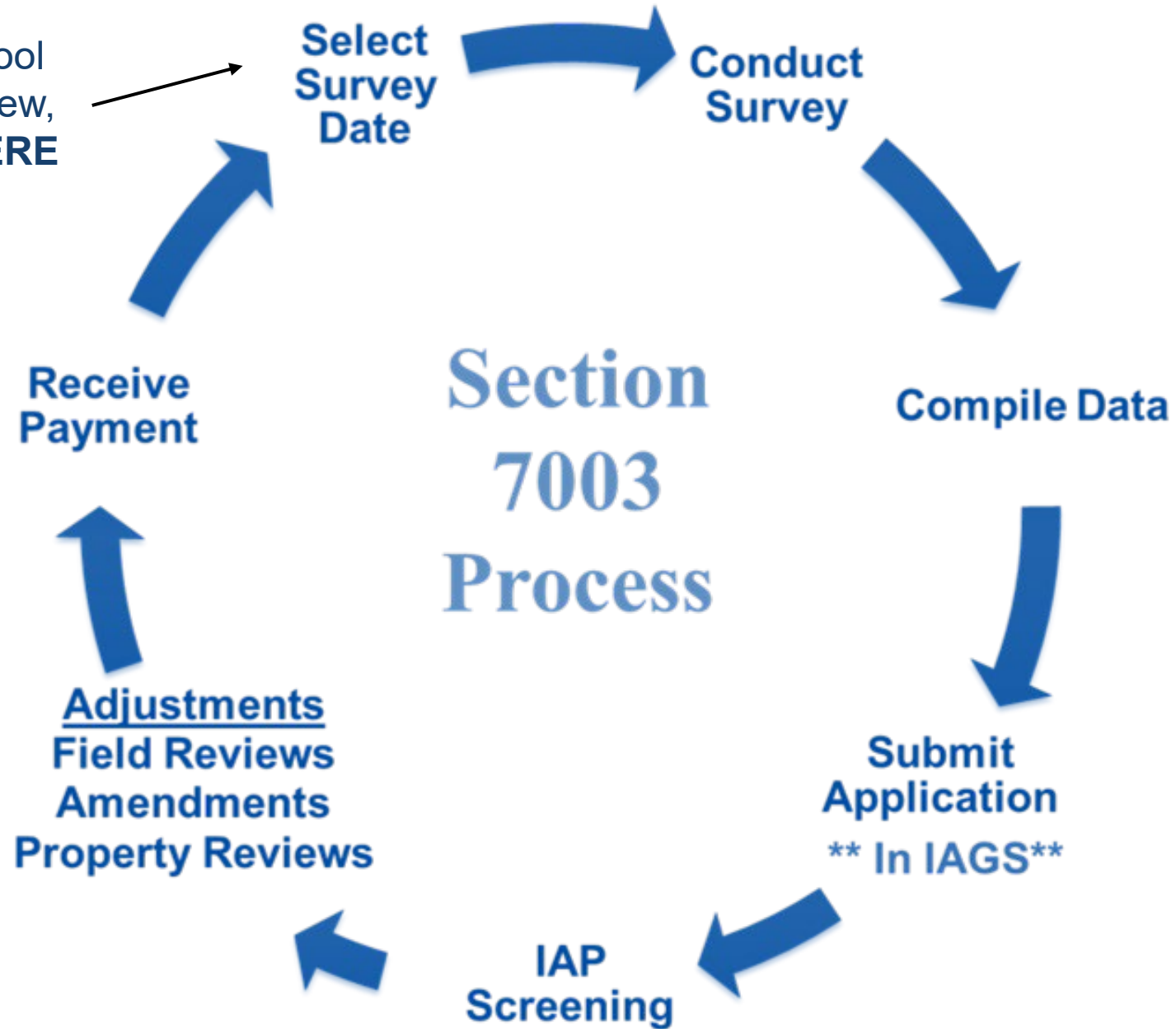
10% or 1,000 children in ADA in these categories:

- ① Parent lives on federal property (not low rent housing) - F
- ② Parent works on federal property – G

Note: To qualify for F and G, you cannot combine categories A through E to meet the eligibility requirement



If your school district is new,
START HERE



SURVEYING STEPS

Consider the following to choose the best annual survey date

01 Survey



02 Pick your tool



03 Send your forms out



04 Count your kids

Pick a day between the 4th day of school and Jan 30th to survey.

Use a source check or a parent pupil survey (PPS) form

Send PPS forms to parents and source checks to certifiers.

Submit application using your numbers.



SURVEY FORMS

Source Check Information, acceptable
certifying officials

Per-pupil Survey (PPS) Requirements



TWO ACCEPTABLE FORMS

Source Check Forms

Lists all children that the school district thinks are in a certain category, then LEA takes the form to a certifying official (Partner in Action) to certify information as of the survey date.

AND/
OR

Parent-Pupil Survey (PPS) Forms

Forms are sent to the parents (emailed and/or sent home with the students).

WORKS BEST FOR: children living on Indian lands & Low rent housing

WORKS BEST FOR: parents in the military or working on Federal property

Impact Aid Program Source Check Form					
Category E					
Parent Resides in Low Rent Housing					
LEA Name:			Impact Aid Number:		
Survey Date:			School Year:		
AMP Number: _____					
Name of the Housing Development : _____					
1	2	3	4	5	6
Parent/Guardian Last Name	Parent/Guardian First	Student's Last Name	Student's First Name	Housing Address	Grade

SAMPLE		Impact Aid Program Survey Form		SAMPLE	
The survey date is _____					
All boxes must be filled in with complete information if applicable					
STUDENT INFORMATION					
Student's Last Name	First Name	M.I.	Date of Birth	Grade	Student's Name
Address			City	State	Zip Code
If the above property is a federal property, enter the name of the property: _____					
Fill in the above boxes with complete and accurate information					
PARENT/GUARDIAN EMPLOYMENT INFORMATION: CIVILIAN					
Enter information in this section regarding the parent/guardian if 1) neither parent/guardian with whom the student resided was on active duty in the Uniformed Services of the United States and 2) either parent/guardian with whom the student resided was employed on federal property, or 3) either the parent/guardian reported to work on federal property on the survey date. Enter the parent/guardian's name as it appears on the employer's payroll record.					
Parent/Guardian's Last Name	First Name and M.I.	Name of Parent/Guardian's Employer			
Address of Parent/Guardian's Employer			City	State	Zip Code
Name of federal property: _____					
Address of federal property			City	State	Zip Code
Fill in the above boxes with complete and accurate information					

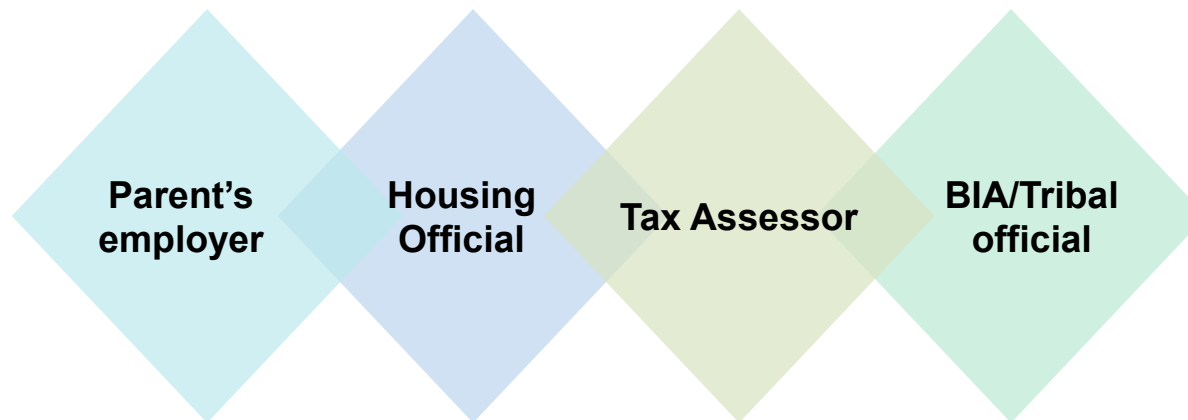


SOURCE CHECK INFORMATION

Source checks are one document that groups children claimed by Federal property.

Official signs to certify residence of family, employment of parent, and land status.

**Certifying
Officials
include:**



Source Check is used in lieu of or in addition to the parent-pupil survey form.



EXAMPLE OF A SOURCE CHECK

Impact Aid Program Source Check Form						
Category B Children						
Children With a Parent Who Resides on Federal Property AND Parent is Active Duty Uniformed Services (NOT for Low Rent Housing)						
LEA Name:				Impact Aid Number:		
School Year: 2020-2021				Survey Date:		
Name of Federal Property on Which the Parent Resides:						
1	2	3	4	5	6	7
Parent/Guardian Last Name	Parent/Guardian First Name	Student's Last Name	Student's First Name	Grade	IEP Date	National Guard X
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Source check form example

MILITARY CERTIFICATION	
1	I certify that the parents listed above were active duty uniformed service members on the survey date. I also certify that any parents listed above that are designated as National Guard were activated under Title 10 on the survey date.
	Name of Military Certifier:
	Title of Military Certifier:
	Certifier Email Address:
	Certifier Phone Number:
	Certifier Signature:
HOUSING CERTIFICATION	
2	I certify that the parents listed above resided on the federal property on the survey date shown above
	Name of Housing Certifier:
	Title of Housing Certifier:
	Certifier Email Address:
	Certifier Phone Number:
	Certifier Signature:

Certification form example

Available to download at: <https://impactaid.ed.gov/resources/#survey>



SAMPLE FORMS FOR YOUR USE

<https://impactaid.ed.gov/resources/>

Sample Survey
Form

Sample Multiple
Child Survey Form

Sample Employed-
On Source Check
Form

Sample Reside and
Employed-On
Source Check Form

Sample Reside-On
Category F Source
Check Form

Sample HUD
Housing Source
Check Form

Sample Resided on
Indian Lands Source
Check Form

Sample Employed
on Indian Lands
Source Check Form

Sample Oklahoma
Indian Tribal
Housing Source
Check Form

Sample Resided on
ANCSA Indian
Lands Source
Check Form (AK
Only)

Sample Employed
on ANCSA Indian
Lands Source
Check Form (AK
Only)



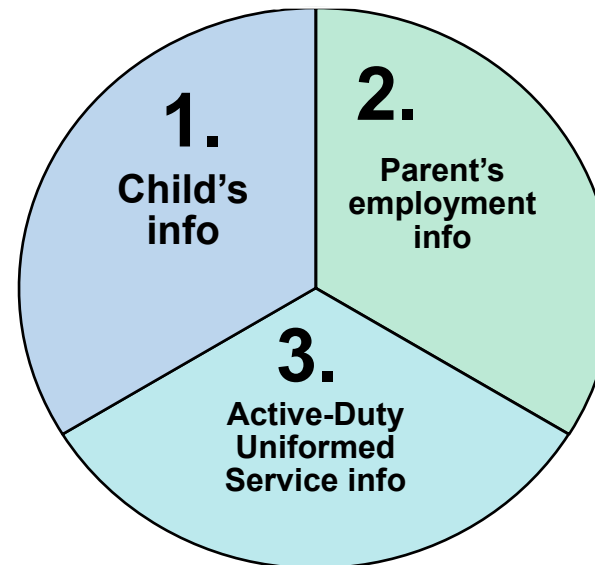
PARENT PUPIL SURVEY REQUIREMENTS

By signing and dating this form, I am certifying that all typed and written information on this form is accurate and complete as of the survey date.

Signature of Parent/Guardian _____ Date _____

**Signature of
Parent and Date on
or after survey
date**

**Category-
Specific
Components:**



REQUIRED CHILD INFORMATION FOR PPS

1

Child's information

For Parent Pupil Surveys, must include:

STUDENT INFORMATION

Student's Last Name	First Name and M.I.	Date of Birth	Grade	School Name
Home Address (No P.O. Boxes)		City	State	Zip Code
If the student lives on federal property, enter the name of the property.		Name of federal property		

1. Name of child
2. Home address (no P.O. boxes)
3. Date of birth
4. Name of public school
5. Child's grade
6. Name of federal property on which the child resides (if applicable)



REQUIRED PARENT INFORMATION FOR PPS

2 Parent's Employment Information

For Parent Pupil Surveys, must include:

PARENT/GUARDIAN EMPLOYMENT INFORMATION: EMPLOYED ON FEDERAL PROPERTY

Enter information in this section regarding the parent/guardian with whom the student resides if either person was employed on federal property or reported to work on federal property *on the survey date*. Enter the parent/guardian's name as it appears on the employer's payroll record.

Parent/Guardian's Last Name	First Name and M.I.	Name of Parent/Guardian's Employer	
Name of federal property			
Address of federal property		City	State Zip Code

1. Name of the parent or guardian employed on Federal property

2. Name of employer

3. Name and complete address of the Federal property (no P.O. boxes)



REQUIRED UNIFORMED SERVICES INFORMATION FOR PPS

3 Active-Duty Uniformed Services Information

For Parent Pupil Surveys, must include:

1. Name of Parent
2. Rank, Pay Grade, or MOS of parent
3. Branch of service of parent

(if the parent is both an Accredited Foreign Government Official AND a Foreign Military Officer)

* National Guard members must provide copies of orders to show they are called up under Title 10

PARENT/GUARDIAN EMPLOYMENT INFORMATION: ACTIVE DUTY UNIFORMED SERVICES

Enter information in this section regarding the parent/guardian if either person was *on active duty* in the Uniformed Services *on the survey date*. This does not include members of the National Guard activated for State service under Title 32.

Parent/Guardian's Last Name	First Name and M.I.	Branch of Service	Rank
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PARENT/GUARDIAN EMPLOYMENT INFORMATION: FOREIGN MILITARY

Enter information in this section regarding the parent/guardian if either person was both an accredited foreign government official and a foreign military officer *on the survey date*.

Parent/Guardian's Last Name	First Name and M.I.	Branch of Service	Rank
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Name of Foreign Government



MULTIPLE CHILD SURVEY FORM

Pro

Less time
tracking down
signatures or
incomplete
forms

Con

Can be
more
difficult to
count

- Parent fills out one form for all students in the household
- Requires a very good system for removing duplicates

STUDENT INFORMATION

Student's Last Name	First Name and M.I.	Date of Birth	Grade	School Name
Home Address (No P.O. Boxes)		City	State	Zip Code
If the student lives on federal property, enter the name of the property.		Name of federal property		



ADDITIONAL CHILDREN ENROLLED IN THE SCHOOL DISTRICT WHO RESIDE AT THE HOME ADDRESS ABOVE

Student's Last Name	First Name and M.I.	Date of Birth	Grade	School Name
Student's Last Name	First Name and M.I.	Date of Birth	Grade	School Name



WHO DO I SURVEY?

On the survey date, collect information about...



1	Total membership	Count the children enrolled in your school district ON THE SURVEY DATE
2	Tuition-in children	Count the children for which the LEA IS RECEIVING a tuition payment (whether Federally connected or not). These children will be subtracted from your LEA's enrollment to determine membership.
3	Tuition-out children	Count the children for which the LEA PAYS another LEA to educate (whether Federally connected or not). These children will be added to your LEA's enrollment to determine membership.
4	Federally-Connected children	Count the number of federally-connected children in your LEA's membership
5	Children with an active Individualized Education Program (IEP)	Certain Federally connected children with active IEPs are eligible for additional special education dollars under Section 7003(d).



APPLYING FOR IMPACT AID

Access our website, enter data:

- Membership data
- Federally connected membership data and children with disabilities
- Submission process



APPLICATION STEPS

01

Get access to IAGS and/or make sure your account is activated.

Visit <http://impactaid.ed.gov> to request access if you are a new Core User or to check access if you are an existing user.

02

Start your application – training available at <https://impactaid.ed.gov/training/>

Start your 7003 application.

03

Organize and enter your data in IAGS.

Have your data on hand when completing your application.



APPLICATION STEPS CONT.

- 04 Enter membership data first.
- 05 Enter federally connected membership data – make sure to include children with disabilities in the total.
- 06 One person will submit the application to the signatory, who will sign and submit the application and assurances.

Enter Membership Data/ADA data.

Enter child counts by category and property.

Sign and submit the application.



CHILDREN LIVING ON INDIAN LANDS

Information and considerations:

- Type of Indian land
- Claiming requirements
- Indian Policies and Procedures or Waiver (IPP)



TYPES OF INDIAN LANDS

1 Trust or Restricted



Held in trust by the US Government or has restrictions placed on alienation from tribal members

2 OK Tribal Treaty Land



- Land that is:
- owned by an Indian Housing Authority,
 - used for low-income housing
 - located on tribal treaty lands

3 ANCSA



Land conveyed under the Alaska Native Claims Settlement Act

4 Public Lands



Public land owned by the United States and designated for the sole use and benefit of individual Indians or Indian tribes.



INDIAN LANDS SOURCE CHECK

**Certifying
Officials
include:**

**BIA / Tribal
Certification
Official
(Land Status)**

**Tribal/Village
Certification
(Residence)**

**LEA
certification
(Enrollment)**

**CWD
Certification**

Required: Indian Policies and Procedures or Waiver (IPP)



INDIAN POLICIES AND PROCEDURES (IPP) WAIVER

Purpose of IPPS

- 1 Ensure Indian children's equal participation in LEA programs
- 2 Improve communication and cooperation between LEA and Indian community.
- 3 Involve parents and tribal officials in planning and developing education programs
- 4 Six requirements for an IPP (see 34 CFR 222.91-94 for more information).



INDIAN POLICIES AND PROCEDURES (IPP) WAIVER



MODEL IPP

Indian Policies and Procedures

____ School District

20__ Application Year

Application Number: xxxxxxxxxxxxxxxx

It is the intent of the **(Name) School District** that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the **(Name) School District** will consult with local Tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

IPP Components

Must contain a voluntarily written letter that states:

1. The tribe is satisfied with the educational services provided by the LEA;
2. The LEA need not comply with 34 CFR §222.94;
3. The tribe was provided a copy of the regulations; and
4. The tribe understands the requirements being waived.

LEA must submit the waiver at time of application.

LEA must have IPPs for tribes that have not signed a waiver, if any.



OTHER SPECIAL INFORMATION

1

Pre-K



Can be claimed- as long as not federally funded.

2

National Guard



Must have copies of orders.

3

Low Rent Housing



Source Check – must be certified by Public Housing Authority.

4

CWD



Must keep a list of military connected children or children residing on Indian lands that had an IEP in place as of the survey date.

MONITORING, PAYMENTS, & PLANNING

Process of monitoring data

Payment schedule

Reminder of important dates



MONITORING INFO AND RETENTION

Information



- On-site visit or documents uploaded through IAGS.



- ~20% of applications selected each year.



- Data reviewed and approved after you apply and before you are paid.

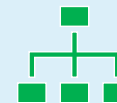
Document Retention



Keep supporting documents for 3 years after the final payment for an application, including:



- Source Data



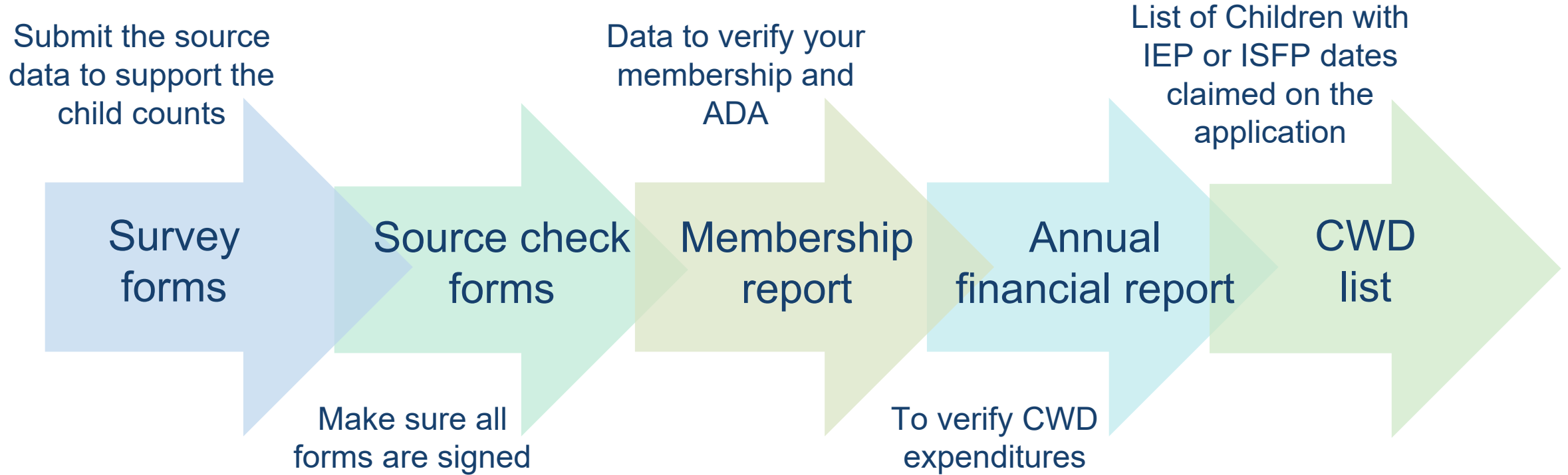
- Membership / ADA data
- CWD List



- National Guard Orders
- Financial Reports



MONITORING DATA



PAYMENT SCHEDULE

Multiple payments for multiple applications may happen in one fiscal year. Payments for an application are generally as follows:

01 Initial Payment

50% Proration and \$500 per weighted student unit (WSU) for Children with Disabilities (CWD) (October-December)



02 Interim Payment

90% Proration and \$1,200/WSU for CWD (March-May)



03 Final Payment

18-24 months after the initial payment and rates vary from year to year



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IMPACT AID PROGRAM
202-260-3858
IMPACT.AID@ED.GOV
<https://impactaid.ed.gov>



U.S. DEPARTMENT OF EDUCATION

QUESTIONS?

Sign up for our listserv ([7002](#) & [7003](#)), get survey resources ([sample source check & PPS forms](#)), learn about [regulations](#), and see upcoming webinars!

[Email your analyst for more information](#)