

Impact Aid Grant System User Guide

Requesting an Early Payment

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Local Educational Agencies (LEAs) may request expedited processing of the initial Impact Aid payment when Impact Aid provides a significant portion of the LEA’s revenues, such that an initial payment after December 30 would harm the LEA’s educational program. In fiscal years where the Impact Aid program starts operating under a “continuing resolution,” which provides a fraction of the prior year’s funding until a final appropriation is signed into law, the program will prioritize initial payments for LEAs that need them the most.

To request an early payment for the upcoming Federal fiscal year, which starts on October 1:

1. Log in to the Impact Aid Grant System.
2. There are two options for navigating to your LEA record:
 - a. Click on LEAs on the top blue menu, then click the name of your LEA; or
 - b. Click on the link to your LEA page from the homepage in the “Application Status” grid.

LEA Name	Is Eligible	Application Status
Box Elder Elementary School District...	✖	Review Complete
Box Elder High School District #G	✖	Review Complete
Long County School System	✖	Review Complete

3. Once on your LEA page, click on “Applications” (under the LEA’s name).
4. Select your most recent application.
5. Click the “Request Early Payment” button on the top right of the application record page.

2022: Long County School System - 200025 - 7002

REQUEST EARLY PAYMENT

Summary Documents Audit History Related Actions

6. Under “Funds Requested By,” enter the date by which the LEA will need an initial payment to meet operational expenses.

7. Under Explanations, in the Explanation column, briefly describe the reason why the LEA requires an initial payment by this date.
8. Click the blue Submit Request button on the bottom right side of the screen.
9. You can confirm that the LEA's request is submitted on the Payment History page under the "Early Payment Requests" heading. The request is also added to the LEA's application for the fiscal year, under the LEA Information section.